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## POSITION POSTING

**Open Position:** Library Aide

**Location:** New Knoxville Community Library/New Bremen Public Library

**Hours:** Primarily afternoon/evenings and Saturdays (10-15 hrs. weekly)

**Starting Wage:** \$13.32/hour

The Auglaize County Public District Library System is hiring for the position of Library Aide working at the New Knoxville Community Library location & occasionally working at the New Bremen Public Library.

Join the library staff and work in our amazing libraries! Under general supervision, the Library Aide provides public service to patrons including working the library desk. The library is looking for an energetic individual who enjoys working with people and assisting the public during their visit to the library and the many programs that are offered for all ages. The position includes charging, discharging and renewing library materials, assisting patrons with computer questions, copying, and answering general reference questions, shelving materials, assisting with programs, and general duties and housekeeping to maintain the library.

### New Knoxville Library Hours

Monday	10:00 – 7:00
Tuesday	Closed
Wednesday	10:00 – 7:00
Thursday	1:00 – 7:00
Friday	Closed
Saturday	10:00 – 12:00
Sunday	Closed

OPERS: All employees are required to participate in the Ohio Public Employees Retirement System. Background Checks: Are completed for all employees.

Minimum pay rate is minimum wage, benefits not included. Position requires evenings and Saturdays. Applications available on the library website at [www.auglaizelibraries.org](http://www.auglaizelibraries.org) or at the New Bremen & New Knoxville Library locations. Applicants must submit application to Michelle Parker, Supervisor or via email at [mparker@auglaizelibraries.org](mailto:mparker@auglaizelibraries.org).

